

Checklist for Eligibility

CATASTROPHIC CATASTROPHIC CATASTROPHIC CATASTROPHIC CATASTROPHIC CATASTROPHIC CATASTROPHIC

Who is eligible to receive and donate catastrophic leave?

P & S, Merit employees and Faculty members (except B base faculty) are eligible to receive and donate to this program.

C, D, and M base employees are not eligible as donors or recipients for this program.

Is the employee eligible to receive catastrophic leave?

Yes **No**

- Has the employee exhausted sick leave and vacation?**
- Does the employee accrue vacation?
- Is the employee eligible for long term disability coverage?
- Has or will the employee have exhausted all paid leave as of the date catastrophic leave is requested to begin?
- Does the employee meet the definition of catastrophic illness or injury described above?

If you have checked **yes** to all the questions, then the employee is eligible for the catastrophic leave program.