Qualifying Events

To enroll in medical or dental insurance outside of the listed open enrollment schedules and guidelines you must have a Qualifying Event.

These are:
- Involuntary losses of prior health or dental coverage
- Marriage
- Birth or adoption
- Spouse and/or child(ren) arriving to the U.S. from another country

Deadline for Enrollment:
- Must be completed within 30 days of a qualifying event.
- Completed within 60 days of a birth or adoption of child

Add Health or Dental Coverage with a Qualify Event:

1. Complete a paper enrollment form. The form can be downloaded from the Student & Scholar Insurance Program website at www.hrs.iastate.edu/sship.

2. Documented proof of event must be received with the enrollment form as a verification of event.

   Examples of documentation needed:
   - Loss of coverage – a letter from insurance plan or employer listing the last day of coverage
   - Arriving in U.S. – copy of stamped Passport
   - Marriage – complete Domestic Partnership form

Drop Health or Dental Coverage during the plan year:

1. Aetna Health Student Insurance - you or your enrolled family members are unable to drop or leave the plan unless you graduate or are no longer an enrolled student.

2. Delta Dental – unable to be dropped, enrollment is until the end of the plan year.