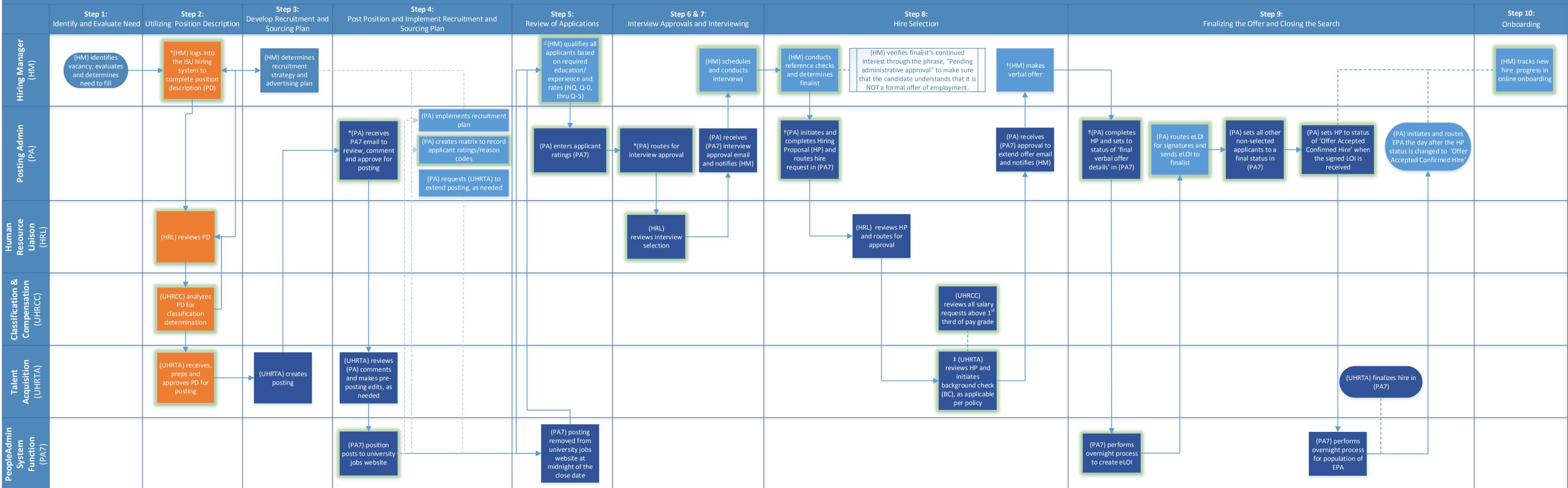


Recruitment and Selection Process – P&S

(Continuous or Term Positions for Fill)

The shapes outlined in green contain PeopleAdmin7 (PA7) Job Aids and Quick Reference Guides, and other resources to complement the recruitment and hiring process. To access the resources, hover over the shape and click to open the link.



Process that occurs in PA7 Position Management module
 Process that occurs in PA7 Applicant Tracking module
 Process that occurs outside of PA7

(*)Note: (HM)/(PA) must confirm with (HRL) appropriate routing methods prior to submission to (UHRCC) or (UHRTA).

(J) Note: (HM) may work with search committee members to qualify/rate applicants. However, search committees are not required for Pay Grades P37 or below.

(†) Note: If candidate rejects offer, (PA) changes (PA7) applicant status and determines if there is another viable applicant from the pool.

(‡) Note: (PA) may check background check status by contacting (HRL)

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